

THE FUND AT A GLANCE



WHAT

The FirstService Relief Fund awards tax-free monetary grants (not loans!) for FirstService company, subsidiary and franchise team members who are facing financial struggles from a personal hardship.

These assistance grants can range from **US or CAD \$500 (minimum) to US or CAD \$3,000 (maximum).**



WHY

Life is unpredictable, and sometimes people are faced with obstacles they couldn't have prepared for. FirstService Corporation created the FirstService Relief Fund so those in the FirstService family who need our help can get it, and those who want to help can give it.



WHO

The FirstService Relief Fund is here for all employees of FirstService companies, FirstService subsidiaries and their franchisees, and employees of those franchisees in the U.S. and Canada who:

- Are employed on average at least 30 hours of service per week;
- OR at least 120 hours of service in a calendar month;
- OR on approved medical leave or an approved leave of absence for no more than one year;
- AND meet the Fund's hardship Qualified Events and Expenses eligibility requirements



HOW

To Get Help: Employees who meet eligibility requirements must submit an application to request grant assistance from the FirstService Relief Fund. This can be done:

Online By phone With the local HR department

To Donate: The Fund relies primarily on individual donations from team members across the span of FirstService companies, FirstService subsidiaries and their franchisees. Donations are tax deductible in the U.S. and eligible for tax credits in Canada.

Donations can be made in any amount at any time through:

Payroll deductions Via credit card or bank transfer
 One-time or recurring contributions



WHEN

Applications for FirstService Relief Fund grants are accepted on a rolling basis but must be **submitted within 180 days** of suffering an impact from a hardship Qualified Event. Relief Fund grant awards are limited to two (2) within a rolling 12-month period starting from the date the first grant was awarded.



WHERE

The Relief Fund can support FirstService company and subsidiary employees, franchisees and employees of franchisees in Canada and the U.S.



Spread the Word!

The Relief Fund is a company-wide extension of individual generosity. We invite you to share this information with members of your FirstService family who may benefit from the Relief Fund or who are interested in supporting the cause.

For More Information >

